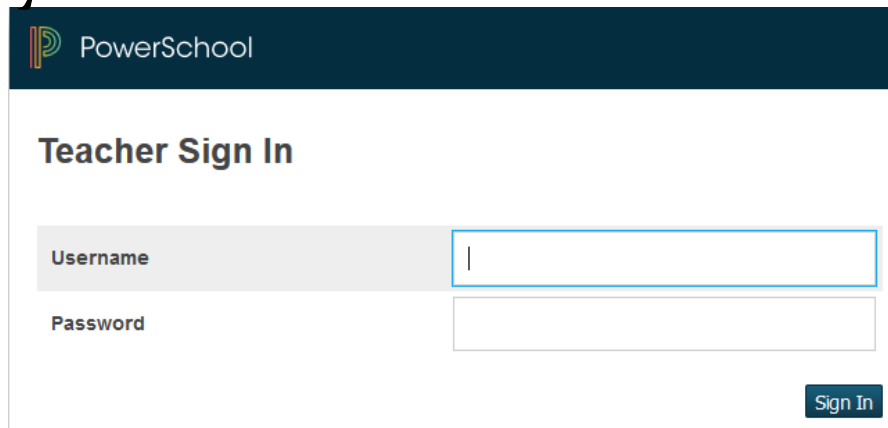


PowerTeacher Pro

Alberta
PowerSchool
Users Group

Teacher Portal

PowerTeacher allows teachers to see their up-to-date current class lists, take attendance and electronically submit it to the office, create seating charts, view student demographics and print reports. Yes this means they can Print their OWN class list.



The screenshot shows the PowerSchool login interface. At the top, there is a dark blue header with the PowerSchool logo and the text "PowerSchool". Below this, the heading "Teacher Sign In" is displayed. The login form consists of two input fields: "Username" and "Password". The "Username" field contains a single vertical bar character "|". To the right of the "Password" field is a dark blue "Sign In" button.

Teacher Portal – Start Page

Current Classes

Navigation

- PowerTeacher Pro
- Start Page**
- Daily Bulletin
- Schedule
- Staff Directory
- Meals
- Personalize
- Reports
- Recommendations

PTG 2.0
Launch

AM(M-F) PM(M-F)	Homeroom PowerTeacher Pro	<input type="radio"/>						
P2(Th) P3(M,F) P7-P8(M-F)	Agriculture 10 (3 cr) PowerTeacher Pro	<input type="radio"/>						
P6(T,Th) P7(M-F)	Mathematics 9 PowerTeacher Pro	<input type="radio"/>						

Current Classes [current schedule \(period, day, course name\)](#)

- Dot will turn green once attendance is taken for that class
- Record Meeting Attendance (with visual alerts)
- Record Meeting Attendance – Multi-Day
- Record Meeting Attendance by Seating Chart
- Lunch Counts
- Student Information
- Print Class Reports

- If your school has changed to PT Pro gradebook Teachers no longer have to use this launch (No more JAVA!!)

Start Page – Icon meanings

Current Classes current schedule (period, day, course name) This is the default however teachers can change this to just show section number



Dot will turn green once attendance is taken for that class



Record Meeting Attendance (with visual alerts)



Record Meeting Attendance – Multi-Day



Record Meeting Attendance by Seating Chart



Lunch Counts



Student Information



Print Class Reports

Note if the course has two attendance taking block it will only turn yellow then green when ALL possible attendance has been taken

Record Meeting Attendance



If Multi classes at the same time teacher can click Show Multiple Section and will see ALL students

Record Meeting Attendance: Homeroom - AM(M-F) PM(M-F)

Single Day Multi-Day Seating Chart Seating Chart Design

Attendance Code

AB (Absent)

Date

Mon 9/10

Classes

Show Multiple Sections

Submit

Students Alerts Attendance: Monday, September 10, 2018

Checks, Rosie

Keeto, Amos

Partment, Lisa

Towel, Terry

Yew, Adair

AB (Absent)

Submit

Record Meeting Attendance –con't

Teachers can actually take attendance in multiple screens: Single Day, Multi-Day, Seating Chart. It is as quick as a few of clicks:

- 1) choose the appropriate Attendance Code from the drop down box,
- 2) click the students affected (ie. Absent),
- 3) click Submit. DONE!


The dot is now green (yellow) indicating attendance has been taken for this class for this timeframe.




Record Meeting Attendance –con't

*Troubleshooting hint: If the icon of the chair is faint, this means that the teacher does not have a class on that day.

The Single Day screen allows teachers to see medical, family circumstance and birthday alerts just by clicking on the symbol.




Medical Alert [X]


 **Cheeks, Rosie**

Epi Pen - Very allergic to Peanuts. Epi Pen in backpack and at office.

Alert Expires: Never



Birthday Alert [X]

 **Cheeks, Rosie**

Rosie's birthday is 9/21.

Student Information -Backpack



- Teachers have access to multiple screens containing their students' information: schedule, demographics, meeting attendance, historical grades, net access, parent contacts, etc.
- The class list appears on the left as a navigation pane. Upon click on a student, their schedule screen appears and the teacher can then choose from the drop down box to select from various other student screens for that student.

Student Information –con't

Homeroom
AM(M-F) PM(M-F)

Cheeks, Rosie
Keeto, Amos
Partment, Lisa
Towel, Terry
Yew, Adair

Change Class:

Quick Lookup

Cheeks, Rosie 2 19555 RVS

Quick Lookup Standards Grades

Exp	Attendance By Class																							
	Last Week					This Week					Course	Q1	T1	Q2	E1	S1	T2	Q3	Q4	T3	G1	E2		
	M	T	W	H	F	M	T	W	H	F														
AM(M-F) PM(M-F)											Homeroom Teacher, myown	[1]	[1]	[1]					[1]	[1]	[1]	[1]	[1]	[1]
AM(M-F) PM(M-F)											Homeroom Randy	[1]	[1]	[1]					[1]	[1]	[1]	[1]	[1]	[1]
AM(M-F) PM(M-F)											Homeroom Andrew	[1]	[1]	[1]					[1]	[1]	[1]	[1]	[1]	[1]
AM(M-F) PM(M-F)											Homeroom Teacher, []	[1]	[1]	[1]					[1]	[1]	[1]	[1]	[1]	[1]

Select screens

Select screens

- Attendance Info (Daily)
- Attendance Info (Meeting)
- Cumulative Grade Information
- Demographics
- Graduation Plan Progress
- Meeting Attendance
- Net Access Summary
- Parent and Emergency Contacts
- Print A Report
- Quick Lookup
- Recommendations
- Schedule
- Student Modify Data
- Student Photo
- Submit Log Entry
- Teacher Comments
- Term Grades

All Student information is view only – the only screen that teachers can add anything in on the Default PowerSchool screens is Submit Log Entry – this does not take into any Customizations you school may have made.

Student Information –con't

All Student information is view only with the exception of Submit Log Entry – on the admin side of PowerSchool an email address(es) are set up so that the information goes automatically to an administer in the office.

Teacher input pages looks like this:

Date	09/16/2018
Subject	<input type="text"/>
Log Entry	<input type="text"/>

Print Reports



Note 2 report choices – Left side menu Reports will be for ALL students they teach (not usually used) or the Printer icon on the row by a course this is course specific. Teachers have a choice of any report (form letter, mail label, object report) that you create at the school level, and you gave access to Teachers to print.

Print Reports – con't

Print Class Reports

Which report would you like to print?

For which students?

Test print?

Watermark Text

Watermark Mode

When to print

Class Attendance Audit
Class Attendance Audit
GLA and PAT Preliminary Report all core with Math PART A
Grade 9 Historical Info
HS transcript - Unofficial
Report Card - ECS (T1) - New
Report Card - ECS (T2) - New
Report Card - ECS (T3) - New
Report Card - Grade 7 (Q1)
Report Card - Grade 7 (Q2) Jr High Schools
Report Card - Grade 7 (Q2_Q/S/Y Courses) Jr/Sr High Schools

- Teachers have the same Report Queue – My Jobs as the Admin portal. They may just need an explanation of refreshing when the report is running.

PowerTeacher Pro (Admin Side)

Sneak peak to a teacher's Gradebook.

Administration and/or Admin Assistants (if you have security permissions) can use this to check on failures, highest marks, grade setups, students with no marks, variable credits.

On Admin Side > Go to Teacher Schedules

>Choose the teacher you want to see >On right side of screen choose PowerTeacher Pro Button

PowerTeacher Pro

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PT Pro – con't

- Assignment List
- Score Sheet
- Categories
- How to Create Assignments
- How to Create Categories
- Comment Verification
- Students
- Progress
- Reports
- Settings – including Category Weightings

PT Pro – con't

- Section Readiness report
- School >
 - Under heading Grading - PowerTeacher Pro Settings
 - Under heading Completed Grades – Section Readiness